



Chelsea Children's
Cooperative Preschool
500 Washington St. Suite 408
PO Box 391
Chelsea, MI 48118
(734) 433-1938

2017-2018

Dear Parent (s):

Chelsea Children's Cooperative Preschool would like to take this opportunity to provide you with some information about our programs. We offer preschool sessions for 3 year olds, 4 year olds and 5 year olds. Our 3- and 4-year-old programs are taught by Mrs. Claire Bauske with Mrs. Sue DeLong and Ms. Robin Nixon as her teacher aides. Our Young 5's program is taught by Mrs. Lena Carrara with Ms. Kiera Pearce as her teacher's aide. The school embraces a "learning through play" philosophy. Academics are introduced naturally and subtly. Children choose to learn at their own pace while opportunities for self-expression and self-determination are encouraged. We try to make a child's first experience "on their own" as comfortable and as interesting as possible. Social skills such as sharing and cooperation are basic to this comprehensive preschool experience. The current 3- and 4-year-old program consists of six major areas indicated below:

Dramatic Play Area – this area is set up for housekeeping equipped with a kitchen, dolls, and dress-up clothes. This area may be converted, at times, to set-ups such as a pizza parlor, store, doctor's office, or beauty salon.

Large Motor Activity Area –this area is furnished with a sensory table, and a climber/fort for gross motor skill development. Additionally, wooden blocks, cars, trucks, airplanes and other toys are located here.

Activity Area – this area is set up with tables and chairs. Items are provided to enhance small muscle development such as puzzles, magnets, building sets, matching and counting games, Legos and playdough. Cooking projects may also be done in this area. Our daily snacks and water are also served here.

Art Area –this area provides easels with paint and crayons each day, as well as a new and different art project at the art table to enhance each individual child's creativity and imagination. Cutting, gluing, drawing, and coloring are used to develop fine motor skills.

Gathering Area – daily "Gathering Time", book reading, "Magic Science" lessons, music sessions, and special projects and games are conducted here. A couch and library are also located in this area.

Outdoor Playground – this area includes a climbing structure with a variety of climbing options and two slides, a sandbox and digger, a tricycle track and tricycles, as well as scooters, sleds, balls, rakes, shovels, a basketball hoop, a soccer net, and sidewalk chalk.

In addition to the above listed areas, the Young 5's program includes the introduction of learning centers each day. These learning centers will include adult-led, small group activities in a variety of areas, including, but not limited to, math labs, book-making, science experimentation, tabletop games, cultural exploration, letter recognition, sound and writing activities, art projects, and listening activities. The Young 5's program is a preschool program designed to meet the educational and developmental needs of children who turn 5 by September 1, 2017 but whose parents have chosen to not send them to Kindergarten. This is still a preschool program, not a substitute for, or an alternative to, Kindergarten. A child would be expected to attend a Kindergarten program after participation in the Young 5's.

Chelsea Children's Cooperative Preschool is owned and administered by its members. Our Preschool relies on its members for the quality of its program and all of its maintenance. In our 3's and 4's programs parents are asked to provide snacks and to assist in the classroom 1-2 times per month. In our Young 5's program, parents are asked to provide snacks, and to perform end-of-day cleaning responsibilities 1-2 times per month. Parents do not assist in the classroom for our Young 5's program. This gives parents the opportunity to be involved with their child, their child's peers, and their child's teachers. It also provides a "networking of families" as parents come to know one another by working together in the classroom or on mutual projects and/or committees. We also encourage families to exchange childcare for siblings when assisting in the classroom. Lasting friendships occur among both children and parents. Families experience what is involved in making a successful school run, parents receive mutual support and feedback from each other and children benefit from parents who are familiar with and care for them. Qualified teachers provide the curriculum, structure, and guidance needed to make the most enriching experience possible for the children.

Becoming a member of the Chelsea Co-op involves some responsibilities. Responsibilities include the following:

- Assisting in the classroom 1-2 times per month for the 3's and 4's programs (very limited non-assist spots are available for the 3's and 4's programs).
- A committee or executive board assignment
- Attendance at one General Membership Meeting
- Attendance during orientation on the first day of school
- Support of fundraisers
- Compliance with school policies and bylaws

School begins the second week of September and ends the second week of May. The yearly tuition is divided evenly over the school year so that September-May's tuition is the same amount. Tuition rates vary for different programs. Tuition is paid on a monthly basis; all members are required to pay the full monthly tuition regardless of attendance. **September's tuition is due on August 15, 2017, and can be mailed to P.O. Box 391 Chelsea, MI 48118.** Checks can be made out to Chelsea Children's Cooperative Preschool. Each subsequent month's tuition is due on the fifteenth of the month beginning September 15th. Late fees are assessed after the 25th day of each month. Partial tuition scholarships are available based on financial need. Details and a scholarship request application are available from the Membership Chairperson and on our website at www.chelseacoop.org. All scholarship requests will be reviewed and granted confidentially.

Along with this letter you will find an application and committee description list. If you are interested in enrolling your child with our preschool, please mail or deliver the completed and signed application along with a \$35.00 non-refundable registration fee (add \$5.00 non-refundable registration fee for each additional child) to the Membership Chairperson as soon as possible.

We accept members on a first come/first serve basis. If a session is full, your child can be placed on a waiting list for the first available opening; available slots in the sessions do fill quickly. Mailing or delivering the completed application and registration fee (to the Membership Chairperson) as soon as possible will help in securing a spot for your child. Chelsea Co-op is located at 500 E. Washington Street, Suite 408. For directions or to arrange a visit please call the phone number listed below or the school number at (734) 433-1938.

Thank you for your interest in the Chelsea Children's Cooperative Preschool. If you have any questions or concerns, please feel free to give me a call.

Sincerely,

Kate Brodie
2016-2017 Membership Chairperson
147 Orchard St
Chelsea, MI 48118
(206) 375-7523
membership@chelseacoop.org

Chelsea Children's Cooperative Preschool, Inc.
Membership Application

Male
or
Female

Child's Name (and nickname if used) _____
Date of Birth

Parent(s) or Guardian(s) _____
Home Phone _____
Cell Phone(s)

Home Address _____
City _____
Zip Code

Parent or Guardian's Place of Employment _____
Work Phone

Parent or Guardian's Place of Employment _____
Work Phone

E-Mail Address

Sibling's Names and Ages

How did you hear about the Co-op?

Health Alert: Does your child have any known health problems or restrictions? Any allergies, physical or emotional needs the teacher should know about? If yes, please explain.

Child Release Information: Name of person(s), if any, to whom your child should **NOT** be released to:

Special Resources: Do you have any hobbies, cultural interests, special training, or work experience that you could share with the co-op?

Please review the enclosed list of committee descriptions and note, in order of preference, which may be of interest to you or your spouse (guardian). Also note if you would like to chair a committee. The Vice President will contact you to assign and discuss your committee assignment. *Note: Not all committee requests will be granted.*

1. _____

3. _____

2. _____

4. _____

Chelsea Children's Cooperative Preschool 2017-2018 Class Offerings

Request enrollment in appropriate session (please check one)

Assist = One family member works in the classroom and provides snack and water, one to two times per month

Non-assist = Family member is NOT required to work in classroom or provide snack/water (**very limited spaces**)

3 Year Old Program:

(3 years old by September 1, 2017**)

| | | | | |
|------------|------------------------------|---------------------|--------------------------|--------------------------------------|
| AM Session | Tues/Thurs | 8:30- 11:00 a.m. | <input type="checkbox"/> | Assist \$125/month (Sept*-May) |
| | (3 year olds) | | <input type="checkbox"/> | Non-Assist \$155/month (Sept*-May) |
| PM Session | Mon/Wed | 11:45 am -2:30 p.m. | <input type="checkbox"/> | Assist \$125/month (Sept. *-May) |
| | (combined 3 and 4 year olds) | | <input type="checkbox"/> | Non-Assist \$155/month (Sept.* -May) |

*September tuition is due by August 15

A Tues/Thurs PM combined 3 & 4 year old class *could be* added depending on enrollment numbers. Please indicate if you would be willing to switch to a Tuesday/Thursday PM (11:45 am – 2:30 pm) class if added.

Yes I would be consider moving to a Tues/Thurs PM class if offered

No I would not consider moving class times

**Please note: Kindergarten enrollment requires children to turn 5 on or before September 1st of the given school year. If your child is enrolling now in our 3 yr old program and will turn three after September 1, this will mean they will not be eligible for Kindergarten enrollment following 2 years of preschool.

4 Year Old Program:

(4 years old by September 1, 2017**)

| | | | | |
|------------|------------------------------|-------------------|--------------------------|--------------------------------------|
| AM Session | Mon/Wed/Fri | 8:15 – 11:00 a.m. | <input type="checkbox"/> | Assist \$190/month (Sept* -May) |
| | (4 year olds) | | <input type="checkbox"/> | Non-Assist \$220/month (Sept * -May) |
| PM Session | Mon/Wed/Fri | 11:45 – 2:30 p.m. | <input type="checkbox"/> | Assist \$190/month (Sept* -May) |
| | (combined 3 and 4 year olds) | | <input type="checkbox"/> | Non-Assist \$220/month (Sept* -May) |

*September tuition is due by August 15

A Tues/Thurs/Fri PM combined 3 & 4 year old class *could be* added depending on enrollment numbers. Please indicate if you would be willing to switch to a Tuesday/Thursday/Friday PM (11:45 am – 2:30 pm) class if added.

Yes I would be consider moving to a Tues/Thurs/Fri PM class if offered

No I would not consider moving class times

**Please note: Kindergarten enrollment requires children to turn 5 on or before September 1st of the given school year. If your child is enrolling now in our 4 yr old program and will turn three after September 1, this will mean they will not be eligible for Kindergarten enrollment following a year of preschool.

5 Year Old Program: (must turn 5 years old by December 1, 2017)

| | | | | |
|------------|--------------------|------------------|--------------------------|---|
| AM Session | Mon/Tues/Wed/Thurs | 8:15 -11:15 a.m. | <input type="checkbox"/> | Assist \$280/month (Sept.*-May) |
| | | | | (Non-assist is not an option for this class but parents are not required to assist during class, only before and after) |

*September tuition is due by August 15

All classes subject to enrollment, based on first come, first serve. If preference is not available, your child can be placed on a waiting list.

There is a \$20 monthly tuition discount for families who enroll multiple children in the preschool.

Please read and sign below

Parent/Guardian Staffing Statement: In compliance with Act No. 116, P.A. 1973 of the Administrative Rules regulating the operation of a Child Care Organization, mandated by the Michigan Department of Social Services, Chelsea Children’s Cooperative, Inc. requires you to read and certify the following statement:

We hereby certify that we, as members of Chelsea Children’s Cooperative Preschool, Inc., having direct contact with children, have never been convicted of an offense greater than a minor traffic violation and have never been accused of or convicted of molestation or abuse of children or adults. If I/we are unable to certify the above statement for any reason, I/we hereby certify that I/we have confidentially shared this information with the President of the Chelsea Children’s Cooperative Preschool, Inc. and with the Family Independence Agency Licensing Division.

Parent (Guardian) Signature & Date

Parent (Guardian) Signature & Date

Photographs: We hereby give permission to Chelsea Children’s Cooperative Preschool to take photographs of our child _____ for the Chelsea Children’s Cooperative Preschool online photo album (only accessible by Co-op members on Facebook). Please initial and date: _____ Yes _____ No

We hereby give permission to Chelsea Children’s Cooperative Preschool to take photographs of our child _____ for the Chelsea Children’s Cooperative Preschool website and other public media (such as newspaper articles). Please initial and date: _____ Yes _____ No

Field Trips: We hereby give permission for our child _____ to participate in field trips sponsored by Chelsea Children’s Cooperative Preschool, Inc. (A one-time \$30 field trip fee is due at Orientation. Please write a separate check to Chelsea Children’s Cooperative Preschool for this.) *Please note: Parents are required to attend field trips or make other arrangements.*

Parent (Guardian) Signature & Date

Parent (Guardian) Signature & Date

Where did you hear about the Co-op? _____

Registration Fee: A non-refundable registration fee of \$35.00 (add \$5 non-refundable registration fee for each additional child) is payable to Chelsea Children’s Cooperative Preschool with this application.

Return form to: Kate Brodie
2017-2018 Membership Chairperson
Email: membership@chelseacoop.org

(206) 375-7523
147 Orchard St.
Chelsea, MI 48118

Chelsea Children’s Cooperative Preschool, Inc. admits students of any race, color, sex, national or ethnic origin or religion. Chelsea Children’s Cooperative Preschool, Inc is a non-profit organization.